

AT A REGULAR MEETING OF THE MONTGOMERY COUNTY PUBLIC SERVICE AUTHORITY, HELD ON THE 6<sup>nd</sup> DAY OF AUGUST 2012, 7:00 P.M., MULTI-PURPOSE ROOM #2, MONTGOMERY COUNTY GOVERNMENT CENTER, CHRISTIANSBURG, VIRGINIA:

<b>PRESENT:</b>	Gary Creed	-Chair
	James Politis	-Member
	Christopher Tuck	-Member
	Matthew Gabriele	-Member
	William Brown	-Vice Chair
	Robert C. Fronk	-PSA Director
	Karri Cridlin	-Secretary to PSA Board
	Marty McMahon	-County Attorney
	Joel Donahue	-Planning Commission
<b>ABSENT:</b>	Mary Biggs	-Secretary-Treasurer
	Annette Perkins	-Member

#### **CALL TO ORDER**

Chair Creed called the meeting to order and determined that a quorum was present.

#### **PUBLIC ADDRESS SESSION**

There were no comments from the public.

#### **CONSENT AGENDA**

On a motion by James Politis, seconded by William Brown, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the Consent Agenda, dated August 06, 2012.

The vote on the foregoing motion is as follows:

<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>
Gary Creed		Annette Perkins
James Politis		Mary Biggs
William Brown		
Christopher Tuck		
Matthew Gabriele		

**APPROVAL OF MINUTES  
DATED JULY 02, 2012**

On a motion by James Politis, seconded by William Brown, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the minutes dated July 02, 2012.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
Gary Creed		Mary Biggs
Christopher Tuck		Annette Perkins
James Politis		
William Brown		
Matthew Gabriele		

**FINANCIAL REPORT**

The financial report for period ending July 31, 2012, was presented for review and discussion

**R12-08-1  
RESOLUTION AUTHORIZING RELEASE OF YEAR  
END OPERATING CASH**

On a motion by Christopher Tuck, seconded by William Brown, and carried; IT WAS RESOLVED, that the Board of Directors hereby authorizes the PSA Director to release year end operating cash in the amount of \$50,000 for a new vehicle and portable generator.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
Gary Creed		Annette Perkins
William Brown		Mary Biggs
Christopher Tuck		
James Politis		
Matthew Gabriele		

**R12-08-2  
RESOLUTION AUTHORIZING TRANSFER OF  
CASH BALANCES TO BOARD DESIGNATED RESERVES**

On a motion by James Politis, seconded by Matthew Gabriele, and carried; IT WAS RESOLVED, that the Board of Directors hereby authorizes the transfer of \$47,500 from Cash Balances into Board Designated Reserves by the PSA Director

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
Gary Creed		Annette Perkins
William Brown		Mary Biggs
Christopher Tuck		
James Politis		
Matthew Gabriele		

## **DIRECTOR'S REPORT**

### **1. Monthly Activities Report**

The July 2012 report was presented for review and discussion

### **2. Radford Hospital Sewer Pump Station**

We had been experiencing pump seal problems on one of the two pumps with increasing frequency over a period of several weeks. After switching to the backup pump and inspecting the pump discharge pumping, we determined that the base elbow pump connection in the wet well was badly worn allowing the pump seal to be displaced. This work required bypass pumping of all flow and replacement of the pump guide, rails, discharge piping and base elbows in the wet well. This specialty work was done by a experienced contractor to limit the time the pump station was out of service. This work was successfully completed and the pump station placed back into service on July 12, 2012.

### **3. Riner Sewage Treatment Plant Copper and Zinc Removal System**

The current Riner Sewage Treatment Plant (STP) permit issued September 21, 2008 included new stringent limits for copper and zinc which becomes effective September 21, 2012. The permit includes a requirement of annual progress reporting for the copper/zinc removal system process development, design, installation and start-up of the proposed treatment system. The stringent copper and zinc permit limits are due to the small receiving stream to which the STP discharges.

We selected an "end of process" ion exchange system using specifically charged media in canisters which will received STP flow upstream of the UV system to remove copper and zinc prior to discharge. This system is designed to specifically capture copper and zinc on the contractor supplied media and when the media is exhausted, the contractor will replace the canisters and reconstitute the exhausted canisters at the contractor's facility.

We are currently acquiring all materials and plan to complete the system installation in August 2012.

### **4. Fire Hydrant Flow Testing**

The contractor performed fire hydrant flow testing and maintenance on 398 fire hydrants during the second through fourth week of July 2012. This work also included painting of the entire fire hydrant. A spreadsheet will be compiled to record the fire hydrant pressure and flow for all hydrants. This work also identified fire hydrant deficiencies outside the scope of the contractor's work. These deficiencies will be turned over to the PSA maintenance crew for correction.

### **5. Water and Sewer Design and Construction Standards**

The second edition of the Water and Sewer Design & Construction Standards were issued in September 2007 and approved by the Virginia Department of Health (VDH) and Department of Environment Quality (DEQ). VDH issued a Memorandum of Understanding (MOU) to the PSA that allows the PSA the right to approve limited water design plans/projects without VDH review. However, the current MOU will expire in December 2012.

We have finalized the proposed third edition of the Water and Sewer Design & Construction Standards and have submitted them to VDH along with a request for a new MOU.

### **6. Mutual Aid Agreement with the Town of Christiansburg**

Auburn school plans included placement of 6 to 7 feet of fill material over an existing water main within the site which is a major supply line for the Riner Water System. We objected to the placement of the proposed fill because existing PSA equipment would be unable to excavate the proposed depth while adhering to mandatory safety requirements. Current PSA equipment is able to safely reach the existing water main. A mutual aid agreement with the Town of Christiansburg was proposed as a solution for this issue. The Town Manager confirmed by email that the Town would execute a mutual aid agreement to provide larger equipment capable of safely excavating the proposed deeper depth of the existing water main. The County Attorney prepared a

Memorandum of Agreement that was forwarded to the Town manager for review and comment. On February 27, 2012, the Town Manager indicated that the Town has concerns with being able to meet some of the requirements of the initial agreement. We met on site and reviewed conditions relative to the work and believe that we addressed the concerns. A revised agreement was prepared and sent to the Town for approval on March 8, 2012. Upon inquiry of the status, another revised agreement form was sent to the Town Engineering Director on May 29, 2012. Another inquiry of this matter was sent July 30, 2012.

#### **AUTHORITY MEMBERS' REPORT**

Member Gabriele	-Would like update of plant issues for previous meetings
Member Politis	-No Report
Member Perkins	-Absent
Member Brown	- Discussed email he received from Riner Fire Department concerning fire hydrants in area.
Member Tuck	-Suggested sending "Thank You" letter to Fenton Pump Service and Rorrer Well Drilling for letting the PSA borrow their generator during power outage in July
Member Biggs	-Absent
Member Creed	-No Report

#### **INTO CLOSED MEETING**

**(In at 8:00 pm)**

On a motion by Christopher Tuck, seconded by William Brown, and carried; IT WAS RESOLVED, that the Public Service Authority hereby enters into Closed Meeting for the discussion of the following:

Section 2.2-3711

(1) Consultation with Legal Counsel and Briefings, by Staff Members or Consultants Pertaining to Actual or Probable Litigation, Where such Consultation or Briefing in Open Meeting Would Adversely Affect The Negotiating or Litigation Posture Of the Public Body; and Consultation With Legal Counsel Employed or Retained by a Public Body Regarding Specific Legal Matters Requiring the Provision of Legal Advice by Such Counsel

(1) Joinder Agreement

The vote on the foregoing motion is as follows:

AYE

James Politis  
William Brown  
Gary Creed  
Christopher Tuck  
Matthew Gabriele

NAY

ABSENT

Annette Perkins  
Mary Biggs

**OUT OF CLOSED MEETING****(Out at 9:15 pm)**

On a motion by James Politis, seconded by Matthew Gabriele, and carried; IT WAS RESOLVED, that the Public Service Authority ends their Closed Meeting to return to Regular Session

The vote on the foregoing motion is as follows:

**AYE**

James Politis  
William Brown  
Gary Creed  
Christopher Tuck  
Matthew Gabriele

**NAY****ABSENT**

Annette Perkins  
Mary Biggs

**CERTIFICATION OF CLOSED MEETING**

On a motion by James Politis, seconded by William Brown, and carried; IT WAS RESOLVED, that the Public Service Authority of Montgomery County has convened a Closed Meeting on this date pursuant to an affirmation recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Public Service Authority does hereby agree, that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the meeting to which this certification resolution applies; and (ii) only public business matters as were identified in the motion conveying the Closed Meeting were heard, discussed or considered by the Authority.

The vote on the foregoing motion is as follows:

**AYE**

James Politis  
Annette Perkins  
William Brown  
Mary Biggs  
Gary Creed

**NAY****ABSENT**

Christopher Tuck  
Matthew Gabriele

**ADJOURNMENT**

There being no further business, the Chair adjourned this meeting to the next meeting scheduled for September 4, 2012, due to the County observance of Labor Day.